Overview:

The planning committee consisted of several agencies with statewide missions, including the Missouri Dental Association, Missouri Head Start State Collaboration Office, Missouri Department of Education (First Steps), Missouri Department of Health and Senior Services (Missouri Oral Health - Preventative Services) and the Missouri Coalition for Oral Health. Several attempts were made to engage Family Voices; however, they did not participate in the planning or Forum. The Coalition contracted with Flint and Associates to facilitate the Forum.

The Coalition held a planning meeting to formulate an agenda. The planning team made the decision that only those present could volunteer themselves or their agency for participation in the CSHCN action plan. This was to ensure buy-in from all individuals and agencies in the action plan. The planning team also recognized that we could not change the entire landscape of CSHCN, so the focus would be on only a few items that could be completed with 18-24 months of the final action plan. The team wanted to make sure that the action plan was relevant and the goals were achievable.

Originally, a point of input to the action was the statewide community meetings being held by the Coalition. At each meeting CSHCN was a topic for discussion; however, there was very little expertise around the oral health of CSHCN we could use for the action plan. We did have one participant in the Kirksville, MO community meeting that works with the special needs population. She stated there were very few dental professionals that would provide services to the special needs population, especially in rural areas.

The CSHCN Forum was held July 21, 2006. The attendance included several individuals from state departments, oral health organizations and agencies as well as oral health professionals. The Forum touches a wide variety of ideas, but concurring that the three steps that is our action plan were the most desired and achievable actions.

The planning team held a follow-up meeting to make sure the ideas for the Forum were concrete and focused enough for an 18-24 month project. The following is the action plan that was agreed upon by the planning team.

Attendees:
Please see attached

Agenda:
Please see attached

Summary of Discussions:
Our most in-depth group discussion was focused around all the individuals, agencies, organizations and caregivers surrounding children with special needs. This allowed everyone in the room to understand the oral health is only one issue that many parents and caregivers have to deal with to ensure their child stays health. It was discussed how we as oral health professionals, could link with agencies who are already providing educational materials to parents, such as Head Start, the Department of Mental Health, and First Steps.
Forum Evaluation Comments:
- Forum was helpful to understand the oral health issues of CSHCN.
- Forum helped me to know and understand all the agencies surrounding the child with special needs.
- Forum provided a great opportunity to network with individuals.
- The forum provided a great groundwork for the action plan.
- The forum was good, but these small steps are not going to be the entire answer to help the oral health of CSHCN. We will need to try to find further funding for more actions later down the road.
- Good Forum. Like the facilitator.
- Forum was great. Wish we had more that one-day to deal with this issue.

Budget:

<table>
<thead>
<tr>
<th>Items</th>
<th>ASTDD Monies Expended</th>
<th>ASTDD Monies Remaining</th>
<th>In-Kind:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facilitator</td>
<td>$3000.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Coordination of Grant</td>
<td></td>
<td>$3000.00</td>
<td></td>
</tr>
<tr>
<td>Printing/Distribution of Materials</td>
<td>$1000.00 (final copy of action plan printing and distribution)</td>
<td>$200.00</td>
<td></td>
</tr>
<tr>
<td>Forum Meeting Space Rental</td>
<td>$350.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meeting Expenses</td>
<td>$600.00</td>
<td>$150.00</td>
<td>$1000.00</td>
</tr>
<tr>
<td>Total:</td>
<td>$3,950.00</td>
<td>$1,150.00</td>
<td>$4,200.00</td>
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</tbody>
</table>

Budget Narrative:
- **Facilitator/Co-Author Action Plan: $3000.00**
  - Travel Stipend: $600.00
    - The facilitator will lead the planning meeting, the CSHCN Forum and the follow-up meeting.

- **Grant Coordination: $3000.00**
  - MOCOH will in-kind the time of the Oral Health Executive Director to coordinate the grant.

- **Printing Materials/Supplies: $1200.00**
  - **ASTDD: $1000.00**
  - **MOCOH: $200.00**
    - The CSHCN action plan will be printed and distributed to stakeholders with funding from ASTDD. Each participant of the Forum received printed materials as they registered including: name tags, agenda brochure, participant list and handouts. These were an in-kind donation from MOCOH. Handouts provided by Maternal and Child Health were also provided. The final copy of the action plan has not yet been printed.

- **Meeting Space: $350.00**
  - A large convention room will be reserved for Forum. The planning meeting and follow-up meetings will take place at the MOCOH office; therefore, no space will need to be reserved.
Meeting Expenses: $1000.00
Meeting expenses include: food and beverages and AV equipment: LCD Projectors, Screens, AV carts, poster paper.

Remaining Monies:
Due to turn over at agencies and organization we were not able to receive final approval for the CSHCN Action Plan by January 12. The Coalition’s goal is to have an additional follow-up meeting to provide an overview and update to key stakeholders and individuals who were unable to attend the Forum. This will allow for final approval of the plan and buy-in from key stakeholders. Our goal is to have the final action plan printed and distributed by April 1, 2007.

Potential Barriers:

- Agencies involved in the action plan are large bureaucracies which need levels of approval before the agency can sign on to a statewide action plan. It is vital that the action plan be supported by key state agencies; however, the process is slow.
- Educating parent and caregivers regarding the importance of oral health for CSHCN and then not having the capacity for their children to be seen by an oral health professional due to a lack of access.
- No interest from dental professionals to work with the special needs population.
## Missouri CSHCN Action Plan

<table>
<thead>
<tr>
<th>STEPS</th>
<th>GOAL</th>
<th>NEEDS</th>
<th>ACTIVITIES</th>
<th>TIMELINE</th>
<th>OUTCOMES</th>
<th>PARTNERS</th>
<th>IMPLEMENTATION</th>
</tr>
</thead>
</table>
| Develop a plan for a regional continuing education opportunity for dental professionals. | • To educate dental professionals on the need for dental professionals working with the CSHCN population.  
• To help dental professionals be more prepared (comfortable) working with CSHCN | • More dental professionals who feel comfortable working with the CSHCN population | 1. Research Current programs  
2. Recruit state dental association and state dental directors, state dental schools, state dental hygiene schools  
3. Develop promotional materials  
2. December 2007  
3. December 2007  
4. 2008 | • To educate dental professionals about the lack of services for CSHCN  
• To help dental professionals feel more comfortable working with CSHCN | University of Missouri - Kansas City, School of Dentistry  
Missouri Dental Association  
Missouri Coalition for Oral Health | The Missouri Dental Association will work with its partners and UMKC to examine the viability of this continuing education opportunity. During the planning process it was believed that a continuing education opportunity for working with CSHCN would be well received. |

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| Establish dental operatories in Division of Mental Health Regional Centers (Increase from 1 site to 2 sites). | • To be able to provide oral health services for CSHCN in a setting in which the child feels comfortable | • Additional facilities provide dental services for CSHCN. | 1. Regulation may have to be changed to incorporate dental hygienist in these settings (unsupervised).  
2. Secure donated dental equipment  
3. Coordination between DHSS and DMH. | 1. 2007/2008 Legislative Session  
2. 2007/2008  
3. 2007/2008 | • Increase accessibility to dental services in a “safe”, familiar environment for CSHCN | Department of Health and Senior Services  
Department of Mental Health  
Missouri Dental Association  
Missouri Dental Hygiene Association  
Coalition | The Department of Health and Senior Services is currently working on this project. Therefore, providing coordination and implementation this step and goal. |
<table>
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</tr>
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</table>
| Provide education and resources to individuals surrounding the child with special needs. | • To educate parents, caregivers, and individuals surrounding the CSHCN about the importance of oral health.  
• Coordinate list of dental resources for CSHCN | • Education for caregivers and individuals surrounding the child about the importance of oral health for a child with special health care needs.  
• Coordinated list of oral health resources for the Missouri CSHCN | 1. Promote availability of resources to professional organizations and agencies working with the CSHCN and his/her family.  
2. Develop a K-12 curriculum  
3. Work with Head Start to integrate oral health into the Memorandum of Understand (MOU) with public school systems regarding CSHCN. | 1. Summer 2007  
Present oral health information to Education Coordinating Council (overseers of First Steps) to integrate oral health education into First Steps.  
2. 2007 - Ongoing with DHSS  
3. 2007 – Ongoing with Head Start | • Increase caregiver and parent awareness about the importance of oral health in CSHCN  
Long Term: Increase familiarity of resource to families and caregivers of CSHCN so oral health problems can be recognized early. | • Missouri Coalition for Oral Health  
• Caretakers  
• DHSS  
• Head Start  
• First Steps  
• DSS  
LEAD: Shawntay Myers  
Renee Freeman | To be determined at next meeting. |