

WORK PLAN
Best Practices Committee:
September 1, 2018-August 31, 2019
Approved: 9-25-18

Status: P = in progress, C = completed, B = barrier, D = delayed (e.g., competing priorities)

Activity (from Logic Model)	Action Steps	Lead/Others Involved	Timeline (Start/End)	Evaluation Method (how, when)	Status	Date/Progress Report (Including result when completed, e.g., report produced)
Develop and Disseminate Best Practice Information	<ul style="list-style-type: none"> • Work with ASTDD committees to develop and update Best Practice Approach Reports (BPAR) • Collect examples of successful practices • Update or archive state activity submissions that are more than five years old • At least one Best Practices Committee(BPC) member will act as a liaison to ASTDD committees developing or updating a BPAR • Update BPAR and Submissions : <ol style="list-style-type: none"> 1) Access to Care: Workforce Development BPAR 2) Perinatal Oral 	BPC Consultant, BPC Chair, BPC Committee Members, ASTDD Committee Members (State Development and Enhancement Committee (SDEC); the National Maternal and Child Health Oral Health Resource Center; other subject matter experts as determined	9-1-2018 to 8-31-19	<ul style="list-style-type: none"> • ASTDD annual member survey • Number of hits on Best Practice (BP) website • State activity submissions (SAS) are updated or archived when they are more than five years old • Number of Descriptive Reports (DRs) submitted • Members use research and best practices criteria and documents to guide decisions about programs and policies and submit state practices and success stories • Other organizations 	P	

Date: August 2018

	<p>Health BPAR</p> <ul style="list-style-type: none"> • New BPAR: <ol style="list-style-type: none"> 1) State Oral Health Programs and Collaborative Partnerships BPAR • Include and/or ask subject matter experts from other organizations participate on BPAR workgroups and BPAR reviews • Workgroups created for each BPAR project 			provide broader perspective to discussions and ways to leverage additional resources		
Promotion and Use of Best Practices	<ul style="list-style-type: none"> • BPC communicates with state dental directors (SDDs) inviting/encouraging them to present best/promising practices at National Oral Health Conference (NOHC) or other conferences or via webinars and ASTDD coffee breaks • New BPARs are posted to ASTDD website • New state examples of successful practices collected and posted to ASTDD website • Use ASTDD Communication Plan 	BPC Consultant, BPC Chair, BPC Committee Members, ASTDD Committee Members, SDDs/Program Managers, ASTDD evaluation consultant	9-1-18 to 8-31-19	<ul style="list-style-type: none"> • Number of presentations such as webinars and/or coffee breaks • Feedback on presentations • Completion/ submission of Best Practices tracking forms 	P	

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	for BPARs					
Capacity Building for Developing and Implementing Best Practices	<ul style="list-style-type: none"> • Communicate with other ASTDD committees regularly regarding need to update and/or create new BPARs • BPC members volunteer to be liaisons to ASTDD committees working on BPARs • Build a technical support network such as, Dental Public Health Residency Programs to assist the BPC with updating and developing BPARs. • Provide scope of work document for primary authors • Review and update Best Practices tools based on input from end- users • Provide technical assistance to those developing/updating 	<p>BPC Consultant, BPC Chair, BPC Committee Members, ASTDD Committee Members</p> <p>BPC consultant, BPC chair, BPC committee, Dental Public Health Resources Committee, State Development and Enhancement Committee, subject matter experts</p>	9-1-18 to 8-31-19	<ul style="list-style-type: none"> • Number of hits on BP website • ASTDD annual member survey • State oral health programs use lessons learned and success stories to improve their own skills and programs • DPH residency programs collaborate with ASTDD on projects 	P	

	<ul style="list-style-type: none"> • BPARs • Involve state oral health programs in using Best Practices criteria to review program activities and policies • Create Dental Public Health (DPH) Residency Director Guidance document • Workgroup formed to work on DPH Residency Director Guidance document 					
Best Practices Tools, Resources	<ul style="list-style-type: none"> • Continue to review Best Practices webpage to insure a user- friendly interface for those looking for Best Practice information • Create BPAR Template Guidance • Guide primary authors to address the “so what” of the BPAR subject matter • Guide primary authors to use plain language and data literacy 	BPC consultant, BPC chair, BPC committee, Dental Public Health Resources Committee, State Development and Enhancement Committee, input from others involved in the Best Practices process	9-1-17 to 8-31-18	<ul style="list-style-type: none"> • Members find it easier to understand and use the Best Practices process and website and submissions increase • Evaluations from those working on Best Practices projects have positive feedback • Primary authors find BPAR Template more user friendly • BPARs are a practical and usable end product 		