

ASTDD Best Practices Committee Annual Report Jan 1, 2017 – Dec 31, 2017

Chair: Dr. Greg McClure (Jan-Nov); Dr. Steve Geiermann (Dec)

Consultant: Lori Cofano

Members: Angie Bailey, Nicki Bennett, *Pierre Cartier, Christina Demopoulos, Sue Dodd, Carrie Farquhar, *Julie Frantsve-Hawley, **Steve Geiermann, Irene Hilton, Nicole Blair Johnson, Katya Mauritson, Robin Miller, Shillpa Naavaal, *Scott Presson, Julie Reynolds, Christine Veschusio, Kathy Weno

Guest: Greg Holder (CDC)

* Scott Presson – resigned January 2017, Julie Frantsve-Hawley- resigned January 2017, Pierre Cartier – left position in summer 2017

**Steve Geiermann took over as chair after the passing of Greg McClure

1. List any new members or subcommittee members:

Nicole Blair Johnson (CDC) – joined January 2017

Sue Dodd – rejoined April 2017

Robin Miller (VT) – joined April 2017

Kathy Weno – joined July 2017

Nicki Bennett (HRSA) – joined August 2017

Greg Holder (CDC) - joined as a temporary member November 2017

Christine Veschusio -- joined December 2017

2. Describe the purpose of your committee: The goal of the Best Practices Committee (BPC) is to promote and support the ASTDD Best Practices (BP) Project, which aims to support more effective state, territorial and community programs through the development and sharing of Best Practice Approach Reports (BPARs). The collection of State Activity Submissions (SAS) and Descriptive Reports (DRs) promote the integration of oral health best practices into other programs. This activity supports the ASTDD Strategic Plan by promoting and encouraging the use of evidence-based practices. To that end, technical assistance is offered, including consultant and committee guidance on development of these various submissions. The BPC meets several times per year, on an as needed basis, via conference call and convenes face-to-face at the National Oral Health Conference (NOHC).

3. List your recent committee accomplishments: The BPC held five conference calls in 2017 and one NOHC face-to-face meeting. Calls were limited due to the workload related to serving as liaisons to other ASTDD committees preparing and updating BPARs, reviewing such narratives, and soliciting updates of SAS and DR submissions. The BPC also had success in adding new members.

- The School-Based Sealant Programs BPAR had two amendments (Feb. & Nov.) posted in 2017. BPC collaborated with the Dental Public Health Resources Committee (DPHRC) on making revisions pertaining to the use of sealant materials. The two committees made sure the BPAR and white paper contain the same language

- Ongoing updates to SAS and DRs that are more than five years old
- January 25, 2017: webinar *ASTDD Best Practices Project- We Want You!*
Presenters: Lori Cofano, Greg McClure and Julie Reynolds
- March 2017: *Improving Children’s Oral Health Through the Whole School, Whole Community, Whole Child (WSCC) Model BPAR* posted
- March 2017: *Oral Health in the Older Adult Population (Age 65 and older) BPAR* posted
- April 2017: Collaborated with the DPHRC on NOHC roundtable presentation featuring Cook Children’s Hospital Save a Smile Program sharing how they used ASTDD best practices to improve their program
- July 2017: *State-based Oral Health Surveillance System BPAR* posted
- BPC has liaisons to each of the BPARs:
 - *Surveillance BPAR* update: Carrie, Pierre, and Angie; lead committee: Data
 - *Improving Children’s Oral Health Through the Whole School, Whole Community, Whole Child (WSCC) Model BPAR* update: Shillpa and Christina; lead committee: School and Adolescent Oral Health
 - *Oral Health in the Older Adult Population (Age 65 and older) BPAR* (new): Lori; lead committee: Healthy Aging
 - *Access to Oral Health Services: Workforce Development BPAR* update: Nicki, Steve, Irene, and Kathy; Julie Reynolds is the primary contact/mentor; lead committee: State Development and Enhancement (SDEC)
 - *Use of Fluoride: School-based Mouthrinse and Supplement Programs BPAR* update: Angie and Christina; lead committee: Fluorides
 - *State Oral Health Coalitions and Collaborative Partnerships BPAR* update: Robin; lead committee: SDEC
- Addressed DPH residency directors’ interview summary report from Bev Isman. Those interviewed had been involved with BPARs and white papers. From that interaction, the following changes have been implemented by the BPC:
 - Primary authors to sign Scope of Work (SOW) letter
 - Primary authors to sign project letter
 - Mandatory that primary authors participate on BPAR workgroup calls
 - Writing sample to be requested prior to selection as primary author
 - Elimination of “suggest or suggested” in reviews - use of more direct language
 - Recommendations from Carissa’s evaluation report related to the DPH residency directors’ interviews showed the BPC was already doing many of the items. New items added in 2017:
 - Set a clear expectation
 - Provide a timeline for the project in the SOW
 - Explain role in writing the document
 - Inquire as to primary author’s preferred mode of communication
 - Assign a “point person” or mentor
 - Workgroups need to be flexible, approachable, and understanding of primary authors other commitments

- BPAR Toolkit developed: includes BPAR template, ASTDD document development guidance (from the DPHRC), BP Development Protocol, sample project letter, sample SOW, ASTDD Communication Plan
- BPAR Toolkit was shared with the DPHRC as a template for those working on white papers
- Created and sent thank you notes to states with DRs included in 2017 new/updated BPARs
- Created and sent thank you notes to states that completed updates to SAS and DRs more than five years old
- Dr. David Cappelli participated on the call in November and provided insight into DPH competencies and report criteria
- Provided technical assistance pertaining to completion of SAS, DRs and Dropbox
- 2017-2018 logic model and workplan updated and approved

4. Describe your current committee activity:

- Continue to contact states to update submissions that are more than five years old
- Three BPARs in process of being updated: *Access to Oral Health Services: Workforce Development, Use of Fluoride: School-based Fluoride Mouthrinse and Supplement Programs, State Oral Health Coalitions and Collaborative Partnerships*
- BPC members are liaisons to three workgroups involved with updating BPARs
- Review materials related to BPARs in progress
- Development of guidance for DPH residency directors who have students working on ASTDD projects
- Continue to review and monitor BP webpages for revisions
- Provide technical assistance around BPARs, submissions and use of Dropbox

5. Describe the future activities planned by your committee:

- Continue to contact states regarding updates to submissions that are more than five years old
- Solicit submissions for BPARs
- Provide liaisons for BPAR projects
- Completion of three BPARs in process and post them to website
- Dissemination of BPAR information via webinars, presentations at meetings, distribution via listservs, and posting on ASTDD website
- Lori will continue to participate in the ASTDD Chronic Disease Coordination Workgroup led by Barb Park
- Continue to collaborate with the DPHRC to make sure information aligns
- Continue to solicit successful practices and promising practices for BPARs and BPC collection

6. Describe any subcommittees your committee uses, their roles and activities:

See information provided under #3

7. List any unmet needs of your committee (e.g., members, funding, etc.):
- Funding to support primary authors