

**ASTDD DATA AND SURVEILLANCE WORK PLAN**  
**September 1, 2022 to August 31, 2023**

*Status: P = in progress, C = completed, B = barrier, D = delayed (e.g., competing priorities)*

<b>Activity (from Logic Model)</b>	<b>Action Steps</b>	<b>Lead/Others Involved</b>	<b>Timeline (Start/End)</b>	<b>Evaluation Method (how, when)</b>	<b>Status</b>	<b>Date/Progress Report</b>
Develop tools and provide technical assistance to states to assist them in collecting and using oral health surveillance data	Update or include links to state oral health BSS reports on the <a href="#">States with BSS Oral Health Data</a> documents as they become available	Kathy Phipps Chris Wood	Ongoing	ASTDD website includes links to state oral health survey reports		
	Post state surveillance plans on state pages on ASTDD website	Kathy Phipps Chris Wood	Ongoing	State pages on ASTDD website include links to state surveillance plans		
	Review and update ASTDD Emergency Department Data Resources, <a href="#">BRFSS/PRAMS/YRBS State Added Questions, Compendium of ASTDD Oral Health Data and Surveillance Resources, Compendium of ASTDD Emergency Department Data Collection Resources</a> , and <a href="#">State Surveillance Data Reference Guide</a>	Kathy Phipps Mike Manz	8/23	Updated resources posted on ASTDD website. Number of “hits” on posted resources.		Completed in July of each year
	Review and update <a href="#">State-Based Oral Health Surveillance Systems</a> policy statement	Dental Public Health Policy committee	04/2023	Updated policy statement posted on ASTDD website		
	Review and update <a href="#">State-based Oral Health Surveillance System</a> Best Practice Approach Report	Best Practices Committee	08/2022	Updated BPAR and descriptive reports posted on ASTDD website.		
	Sampling and analysis training for state epidemiologists and analysts	Kathy Phipps Mike Manz	8/23	Attendance and webinar evaluations		In-person planned at 2023 NOHC. Virtual series to be developed and presented after the 2023 NOHC.
	Respond to state requests for TA on oral health needs assessment/surveillance including use of the BSS. Proactively target states that have significant needs. Work with states to complete TA request form.	Kathy Phipps Mike Manz	Ongoing	Provide ongoing technical assistance. Annual evaluation of consultant TA.		
	Formalize, convene, and assist BSS Support Group	Robin Miller Chris Wood Kathy Phipps Mike Manz	Ongoing	Evaluation of BSS Support Group calls.		
	Collect and submit state BSS data to CDC to upload to the oral health data website	Kathy Phipps	Quarterly	Updated state BSS data on CDC oral health data portal website.		

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	Review NOHSS indicators and, if needed, suggest revisions to CSTE	Kathy Phipps Mike Manz	9/22-08/23	If revisions are necessary, CSTE position statement		
	Review, provide input, and update National Oral Health Data Portal	Kathy Phipps Mike Manz John O'Malley	Ongoing	NOHDP website		
Every 3 years review, update, and approve State Synopses of Dental Public Health Programs Survey	The 2021 synopses questionnaire was submitted to OMB. At this time, no changes can be made	Kathy Phipps	NA	Number of "hits" on posted resource.		Once OMB approval has been obtained, this activity will occur every 3 years. No activity during this fiscal year.
	Webinar: How to complete the annual Synopses questionnaire.	Kathy Phipps	1/23	Webinar evaluation questions. Number of states who submitted the questionnaire on time. Number of states whose submitted questionnaires were complete.		
	Collect annual Synopses data from states, write reports and submit data to CDC to post on Synopses website.	Kathy Phipps	1/23 to 6/23	Questionnaires collected, data analyzed, and reports written/submitted.		
	Post and promote the State Synopses reports (state comparison report and the aggregated report) on the ASTDD website and in ASTDD communication vehicles.	Kathy Phipps	6/23	Reports posted.		
	Review and update previous year's State Synopses Data Management Plan and submit to CDC	Kathy Phipps	06/16/2023	Approval received from CDC		
Provide recommendations and/or support to other ASTDD Committees on data needs, collection and/or sources	Provide ongoing technical assistance to other ASTDD committees	Kathy Phipps Mike Manz	As needed	Committees incorporate comments/recommendations		
Serve on committees and make presentations to CDC and others, upon request	Presentations as requested	Kathy Phipps Mike Manz	As needed	Presentation evaluation questions		
Miscellaneous items	Include information about OH needs assessment and surveillance and state related activities in ASTDD communication vehicles, at the NOHC, and in other national and state public health and epidemiology communication vehicles and conferences	Kathy Phipps Mike Manz	Ongoing	Disseminated OH surveillance information		

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	Review, update, disseminate, analyze, and write report for bi-annual ASTDD Salary Survey	Kathy Phipps	01/2023-03/2023	Salary Survey Report sent to Executive Director.		
	Update and maintain the Epi listserv for SOHP epidemiologists with bi-annual reminders that ask SOHP directors to report staff change and post questions/topics for discussion	Chris Wood	Ongoing	EPI listserv with updated with SOHP epidemiologists' contact		
	Disseminate OH surveillance update/news using the ASTDD Weekly Digest and bi-monthly ASTDD Roundup.	Kathy Phipps Mike Manz Chris Wood Bev Isman	Quarterly	Submit at least one article		
	Collect and share success stories from states on how they have developed their state surveillance systems or used their data for program and policy changes	Kathy Phipps Mike Manz	Ongoing			
	Provide queries, evaluation questions and reports to determine state needs for or use of data resources	Kathy Phipps	Ongoing	Surveys conducted and summarized		