

WORK PLAN
DENTAL PUBLIC HEALTH RESOURCES COMMITTEE
September 1, 2018-August 31, 2019

Status: P = in progress, C = completed, B = barrier, D = delayed (e.g., competing priorities)

| Activity (from Logic Model) | Action Steps | Lead/Others Involved | Timeline (Start/End) | Evaluation Method (how, when) | Status | Date/Progress Report (Including result when completed, e.g., report produced) |
|--|---|----------------------------------|--|---|---------------|--|
| Maintain a listing of current and archived ASTDD position actions, white papers, issue briefs and resources statements | Inventory resources and white paper/policy statements, issue briefs and position papers; check for completeness of listed and any archived documents. | Judy/ Dean/Chris/ | 9/18 to 8/19 | Listing is complete and up to date as monitored semi-annually. | P | |
| Continue to identify links and public health resources for ASTDD website | Develop/maintain relationships with partners to broaden data and communication sharing on public health issues. Create links to partner public health resource databases, tools and other resources. | Committee/ Dean | 9/18 to 8/19 (Ongoing) | Public health resources section on website contains up-to-date dental public health resources as monitored semi-annually. | P | |
| Conduct survey (or other inquiry) of ASTDD members on dental public health resources priorities and develop annual dental public health resource statements plan (as needed) | Monitor list of pending topics/needs for committee and BOD review. Propose survey or other inquiry as needed based on previous priority surveys and committee input. | Judy/Harry/ Committee/ BOD | 4/19 to 6/19 | Committee and BOD will review and approve | P | |
| | Announce 2019 survey at NOHC or via other channels; distribute via Survey Monkey after NOHC (as needed). | Judy | Announce 4/19 Distribute 5/19 | Surveys to be collected by end of 6/19. | P | |
| | Compile and analyze survey results and disseminate summary to Committee and BOD for review and development of plan/public health resource agenda. | Judy/Harry/ Committee/ BOD | 6/19 to 7/19 | Survey completed, priorities of members/partners identified, plan developed | P | |

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| | Disseminate survey results to members via next issue of Oral Health Matters. | Judy/Bev/ Lynn | 9/19 to 11/19 | Summary appears in issue of OHM | P | <i>NOTE: this activity takes place after the one year workplan period.</i> |
| Create new dental public health resources (white papers, resource statements, issue briefs, others TBD) | Develop/update at least three new dental public health resources among identified priorities, identified from previous years and current/emergent issues as they present. | Judy/ Committee/ Chris/Other committees/ partners | 9/18 to 8/19 | New dental public health resources on key issues developed | P | |
| | Using established and emergent issues as priorities, identify/assign resources to develop public health resource documents, such as but not limited to dental public residents, appropriate committees or workgroups. | Committee/ BOD | 9/18 to 8/19 | New public health resources on key issues developed | P | |
| | Conduct review of proposed public health resources documents from residents, appropriate committees or workgroups. | Judy/ Committee/ Chris/Bev | 9/18 to 8/19 (As available) | New dental public health resources on key issues developed | P | |
| Facilitate or develop and disseminate additional documents identifying state strengths, gaps, needs that support ASTDD in working with states, with specific attention to CWF Community of Practice efforts as delineated in CDC grant Note: new, related to CDC workplan, Obj. 7 | In collaboration with other ASTDD committees as appropriate, develop additional resources and documents, based on findings from the ASTDD State Synopsis and other sources | Judy/ Committee/ Chris/Bev/ other ASTDD committees | 9/18 to 8/19 (As needed) | New dental public health resources on key issues developed | P | |
| Review older resource documents (5 years) and revise/update as needed (Priority for updates: publication date 2013 or earlier.) | Conduct review of existing documents and prioritize review according to criteria: 1. publication date 2. general interest/continued relevance 3. presentation of compelling new evidence | Judy/ Committee/ Chris/Bev Other ASTDD committees | 9/18 to 8/19 (as resources allow) | Dental public health resources on key issues are up-to-date and remain timely | P | |

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| Dental public health resource documents are available to members and partners | Request Board of Directors review and approval of dental public health resource documents. | Harry/Chris/ BOD | 9/18 to 8/19 (ongoing as developed) | Dental public health resource documents on key issues are available | P | |
| | Communicate dental public health resources to members: Post documents on website with notice via email list serve. Utilize other communications channels such as Twitter and Facebook to inform members and partners of new resources | Chris/Dean Dean Communica- tions Committee/ Judy/Chris | 9/18 to 8/19 9/18 to 8/19 | Members and partners notified of new resources by website, e-mail and other channels ↓ | P | |
| | Revise hand-out listing of new resources for distribution at NOHC and post on website. NOTE: This serves as previously identified "tip sheet" or similar document(s) as appropriate intended to assist members in using public health resource documents effectively. | Judy/Chris/ Bev/Dean | 2/19 to 4/19 | Members and partners notified of new dental public health resources by website, e-mail, and other channels. Handouts distributed; document posted. | P | |
| | Collaborate with partners to identify public health advocacy training opportunities that utilize these resources. | Judy/ Committee/ BOD | 9/18 to 8/19 (As available) | Public health resource training opportunities identified. | P | |
| Identify and alert members to public health resource development and advocacy training opportunities | Identify and alert members to opportunities for educating policymakers at the state level, via email and website. | Judy/Chris/ Committee/ BOD | 9/18 to 8/19 (As available) | Members notified of training. | P | |