

**Statement of Expectations – Maine CDC School Oral Health Program
Administered for 2020-2021 by MCD Public Health**

**I. PARTICIPATING SCHOOL (Local School Oral Health Program)
(Name of School or Schools for the Superintendent of that district)**

II. PURPOSE AND SCOPE

The purpose of this Statement is to define collaborative roles and responsibilities of the parties identified above (Maine CDC School Oral Health Program & Participating Schools, with MCD Public Health as the Program Administrator) with respect to implementing a School Oral Health Program.

The purpose of the Maine CDC School Oral Health Program (SOHP) is to improve the oral health of Maine residents by promoting oral health and preventing dental disease in children, particularly in grades Pre-K to 6.

III. GENERAL TERMS AND CONDITIONS

Maine CDC SOHP will provide support to local participating Schools during the conventional school year (September – June).

Maine CDC SOHP is intended to support all students who participate in the local SOHP. Public Health field Hygienists will conduct a topical fluoride program (fluoride varnish) twice in a school year along with basic dental screenings. In addition, depending on the individual program, the Public Health field Hygienists may also be available to support a school-based or school-linked dental sealant component for selected grade levels, for children with written parental/guardian permission.

Although either party may terminate this agreement upon thirty days written notice, it should be understood that this would happen only under extreme circumstances.

IV. ROLES AND RESPONSIBILITIES

The parties agree to the following tasks/activities as described in this document by their signatures below.

A. Maine CDC School Oral Health Program will:

1. Provide Public Health field Hygienists to conduct a topical fluoride program (fluoride varnish) twice in a school year along with basic dental screenings.
2. Provide limited technical assistance to the schools and or agencies that are part of the Maine CDC School Oral Health effort.
3. Provide orientation as needed and ongoing guidance to local School Oral Health Program Administrators (i.e. School Nurses).
4. Provide and coordinate school-based oral health services and PPE requirements for all SOHP hygienists.

B. The School will:

1. Strive for a 50% participation rate in those schools participating in the topical fluoride application program.
2. Send out consent forms at the beginning of the school year and distribute to any new students entering mid-year.
3. Identify/maintain a local School Oral Health Program Administrator and assure they attend the annual training meeting, or another similar meeting designated by Maine CDC School Oral Health Program.
4. Assure that any new local School Oral Health Program Administrator meets with the Maine CDC School Oral Health Program for an orientation to SOHP.
5. Assist/coordinate with the Public Health field Hygienists in organizing the topical fluoride program (fluoride varnish) twice in a school year along with basic dental screenings. The basic dental screening is to identify children who may have active dental disease.
 - a. The School will be responsible for the follow-up if needed with the parents/caregivers.
 - b. The school will be responsible for providing assistance (either the administrator or a school volunteer) with documentation while the hygienist performs the screening.
 - c. The school agrees to call upon every student, with written consent, when the hygienist is scheduled.



V. SIGNATURES

The signatures of both parties below indicate their understanding and agreement with the terms and requirements described in this document.

Danielle Louder, Co-Director - MCD Public Health

Signature, MCD Public Health

Date

(Name & title, typed/printed, Participating School Organization name)

Signature, Participating School Organization

Date