



Region XI RDHLC At-A-Glance Activity Guide

Recurring Activities

Quarterly

- Participate in RDHLC call.
- Participate in DHL webinar or listen to archived recording.
- Connect with Region XI Health Specialist.
- Complete RDHLC progress [report](#) and invoice for activities.
Progress report due dates:
 - ☐ 1st quarter report—due January 7 (Oct–Dec)
 - ☐ 2nd quarter report—due April 7 (Jan–Mar)
 - ☐ 3rd quarter report—due July 7 (Apr–Jun)
 - ☐ 4th quarter report—due September 15 (Jul–Sep)

Annually

- Maintain ADHA membership.
- Participate in annual check-in call with Lead and Co-lead of DHL Project.
- Attend annual RDHLC meeting.
- Review [PIR](#) data for the AIAN population.

Other Activities, as needed

Serve as a resource for state DHLs and other RDHLCs.

- Respond to requests for assistance in a timely manner.
- Provide technical assistance to state DHLs and regional DHL coordinators on oral health issues relevant to the AIAN population.
- Submit questions or information to DHL discussion list to stimulate DHL engagement.
- Encourage state DHLs to share success stories with AIAN populations on DHL discussion list.

Serve as a resource for regional health specialists.

- Respond to requests for assistance in a timely manner.
- Ask about oral health issues facing Head Start programs and provide information and resources.
- Review PIR data and collaborate on ideas to offer programs to help them meet the oral health-related program performance standards.
- Share requests for assistance received from state DHLs, when appropriate.
- Ask about upcoming calls that would be beneficial for RDHLC to participate in and contribute to.

Serve as a resource for the National Center on Health, Behavioral Health and Safety.

- Respond to requests in a timely manner.
- Review drafts of NCHBHS oral-health-related resources and offer suggestions to ensure that the content is accurate and that the design is culturally appropriate for the AIAN population, recognizing that expertise in cultural appropriateness may vary.

Share oral health information with AIAN Head Start staff, families, and other stakeholders.

- Using OHS-approved text, submit an oral health-related article to stakeholder publications.
- Explore ways to collaborate with the [National Indian Head Start Directors Association](#).
- Find other ways to share information with other regional partners.



Communicate with DHL project consultants

- Co-lead can assist with questions or concerns regarding quarterly progress reports and ADHA-related issues.
- Lead can assist with questions or concerns related to the RDHLC role, Head Start and other DHL project-related issues.

Provide OHS-approved presentation on webinars and at regional meetings.

- Present during DHL and ASTDD meetings and webinars, as requested.
- With guidance and approval from the NCHBHS oral health management team, present at a regional meeting using OHS-approved slides.

Attend NOHC and/or ADHA conference and DHL receptions, if external funds permit.

Attend Head Start regional conference if external funds permit.