## WORK PLAN
### Healthy Aging Committee:
September 1, 2020-December 31, 2021

**Status:** P = in progress, C = completed, B = barrier, D = delayed (e.g., competing priorities)

<table>
<thead>
<tr>
<th>Activity (from Logic Model)</th>
<th>Action Steps</th>
<th>Lead/Others Involved</th>
<th>Timeline (Start/End)</th>
<th>Evaluation Method (how, when)</th>
<th>Status</th>
<th>Date/Progress Report (Including result when completed, e.g., report produced)</th>
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| Assess State/Territorial Oral Health Programs, State Units on Aging and/or Area Agencies on Aging Level of Collaboration | 1. Complete an assessment of State and Territorial Oral Health Program (STOHPs), State Units on Aging (SUAs) and/or Area Agencies on Aging (AAAs) to determine what types of collaborative partnerships exist.  
   a. Include in assessment information around funding sources for activities.  
2. ASTDD evaluation consultant to summarize results in a database for comparison among participating states.  
3. Survey workgroup reviews summary and assessment results in order to select five states to invite to join Healthy Aging Project Workgroup.  
   a. Letters to be sent to at least five state SOHPs, SUAs and/or AAAs inviting them to be part of the Healthy Aging HAC consultant  
   HAC chair  
   HAC members  
   Survey Workgroup members  
   Advancing States Organization State and Territorial Oral Health Programs (STOHPs) State Units on Aging (SUAs) Area Agencies on Aging (AAAs) Gary and Mary West Foundation Apple Tree Dental Arcora Foundation The Gerontological Society of America Michigan Coalition for Oral Health for the Aging (COHA) | Aug 2020-October 2020 | • Number of state/territorial oral health programs that respond to the survey  
• Number of state units on aging and/or area agencies on aging that respond to the survey | P | Sept. 2020 — ASTDD evaluation consultant created a database of assessment responses and a summary based on the responses.  
October 2020- Survey Workgroup selected six states to invite to join the Healthy Aging Project Workgroup: Alabama, Iowa, Michigan, Missouri, Nebraska and Virginia |

October 2020
| Healthy Aging Project (HAP) Workgroup | • Workgroup meetings to be held via Zoom.  
• Workgroup to discuss types of educational materials that exist related to older adult oral health and overall health.  
• Use ASTDD Communication Plan to assist with determining target audience, objectives and dissemination of the resource guide/toolkit.  
• Workgroup to create an inventory of existing educational materials.  
• Workgroup and HAC to identify gaps in materials and determine how those can best be addressed.  
• Use ASTDD Guidelines as template to create resource guide/toolkit. | HAC consultant  
HAC Chair  
Healthy Aging Project Workgroup  
HAC Committee  
Gary and Mary West Foundation  
Apple Tree Dental Arcora Foundation  
The Gerontological Society of America  
Michigan Coalition for Oral Health for the Aging (COHA) | October 2020-June 2021 | • Number of SOHPs, SUAs and/or AAAs that agree to participate on HAP Workgroup.  
• Number of Workgroup members on Zoom meetings.  
• Number of priority topic areas identified.  
• Number of educational material gaps identified. |
| Consistent Messaging Related to Older Adult Oral Health | • Develop messaging tailored to priority target audience(s). | HAC consultant  
HAC Chair  
Healthy Aging Project Workgroup  
HAC Committee  
Gary and Mary West Foundation  
Apple Tree Dental Arcora | June 2021-December 2021 | • Document messages created. |
| Foundation The Gerontological Society of America Michigan Coalition for Oral Health for the Aging (COHA) |  |  |  |